



High-Profile Information Technology Project Status Report

Department: Department of Health Services (DHS)	
Project Name: State Vital Record Information System Part 2	
Business Sponsor: Oskar Anderson, Director, Office of Health Informatics, Division of Public Health	
Date of Report: 11/15/2017	Reporting for Quarter: FY18 Q1
Project Start Date: June 2016	Planned Implementation Date: January 2021
Estimated Project Cost: \$13M	Amount Provided Through Master Lease: \$0

Project Description

The State Vital Record Information System (SVRIS) Part 2 project will provide imaging and partial data capture for the historical records that currently reside on paper or microfilm. Vital Records has historical data that dates back as far as 1814, and a more complete set of records from 1907 forward, at which point it became state law to submit the records to the state for central registration. The current online SVRIS only contains recent records. Deliverables for SVRIS Part 2 include the following: a backup image of all paper and microfilm records (many of which currently only the original exists), digital images of records that can be accessed by the online system by query for issuance or information, data capture for an additional number of years that will enable issuance of certificates from the database data rather than from images, and data capture for an additional number of years that will extend statistical analysis.

Project Funding –

PR - \$13M

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document. Insert an X in the column that best describes the status of the category. Add comments for that category as needed. Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.	STATUS COLOR INDICATORS	
	Green	On target as planned
	Yellow	Encountering issues (e.g., Schedule or Budget over by 10% to 25%)
	Red	Encountering problems (e.g., Schedule or Budget over by 25% or more)

Project Status Categories	Green	Yellow	Red
Schedule Status The project is on schedule. We had planned on requesting and receiving a bid waiver for the project and to have a contract in place by the end of 2016. The contractor started work early in 2017 and at this point we have about 75% of the historical records scanned and quality assurance of images as well as index creation is underway.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budget Status Project is on budget.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summarize Any Completed Major Tasks or Project Phases:

Significant deliverables since the last status report include:

- Executed contract with Ancestry.com to perform scanning, imaging and indexing services for all paper and microfilmed vital records.
- Procured scanning support equipment and established environment for Ancestry to perform imaging services.
- Designed initial process to move images and indexes to existing SVRIS environment.

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change.

The project is proceeding along the planned path.

Additional Comments or Issues (optional):
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If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

Project Status Category Guidelines

Schedule Status

Green – Indicates that the project or phase is on track for the targeted implementation date.

Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status

Green – Currently on target with project budget.

Yellow – Project is over budget by 10 to 25%.

Red – Project is over budget by 25% or more.